Planning Committee Information

Committee Charge:
1. Lead the creation and monitoring of the College Strategic Plan
2. Monitor the implementation of campus-wide plans and initiatives as they relate to the College Strategic Plan
3. Oversee the program review validation process
4. Maintain and archive evidence that will support accreditation process and the continuous improvement of institutional effectiveness measures and processes.
5. Make recommendations to College Council and Budget Committee

Committee Composition:
Co-chairs: 1 manager, 1 faculty
Members: 4 faculty (includes co-chair), 4 managers (includes co-chair), 4 classified, 4 student, and ex oficio.
ex oficio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU President, SLO Coordinator
Quorum: 50% filled voting seats + 1 voting member. (i.e. 9 if all voting seats are filled)
Voting: All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their voting constituencies

Current Membership:
Co-Chairs: Dr Mayra Padilla (Institutional Effectiveness Dean), Dr Katie Krolikowski (faculty)
Faculty: Dr Chao Liu, Ben Jahn, Irena Stefanova, Cile Beatty
Managers: Rene Sporer, Kenyetta Tribble , *Elvia Ornelas-Garcia (new)*, George Mills
Classified: Vanessa Mercado, Kate Weinstein, Brandy Gibson, *Catherine Fonseca (new)*
Student: Marissa Espinoza (new)
ex-officio: Dr Kimberly Rogers (COLLEGE PRESIDENT), Jason Berner (for VPI), Kenyetta Tribble (VPSS), Arzu Smith (VPBAS), Dr Gabriela Segade (ASC), Brandy Gibson (CS), Kevin Ruano Hernandez (ASU), Brandy Gibson (SLO), *Jennifer Reynoso (Notetaker)*

Link to: CCC Committees Page

Agenda Items

	Item	Facilitator(s)	Time	Reference Documents	Outcome
1	Welcome and identify voting members	Katie	2 min	Current membership	Discussion
2	Public Comment	Mayra	2 min	n/a	Active listening

3	Approval of agenda	Katie	2 min	December 3 Agenda	Action: Agenda modified/approved
4	Approve minutes	Mayra	10 min	<mark>Nov 2021, Dec 2021, Feb 2022, March 2022, May 6 2022, May 13 2022,</mark> Sept 16 2022, Oct 7 2022, Nov 4 2022 minutes	Result: Minutes approved
5	College council monthly report	Katie and Mayra	5 min	Co-chairs share information from college council with committee	Result: committee informed.
6	2022-23 goals for planning committee	Katie	10 min	Committee charge and draft goals	Action: Approve finalized committee goals for academic year
7	Meta-analysis group	Ben	20 min	Presentation of 2020-21 document and update about 2021-22 timeline.	Action: planning committee approves report to present at December 8 College Council meeting.
8	Program review re-design: Feedback question	Re-design team	30 min	Re-design leads share ideas about utilizing feedback in re-design process.	Action: planning committee determines steps and responsibility for responding to feedback
9	Update on 2022-23 PR self-study cycle	Elvia, Rene, Kenyetta, George	20 min	1. Validation team leads share progress on self-studies so far this semester. 2. Planning committee discusses best practices to pilot for this cycle	Result: committee informed and provides feedback to validation teams. Committee determines next steps in best practice pilot activities.
10	5 year self-study, 1 year milestone report and resource requests	Katie, Mayra	10 min	Planning committee discusses distinction and purpose of planning/information activities. Long term goal is to make recommendations to Budget Committee and College Council	Result: committee discusses